

NAME: \_\_\_\_\_ AREA: \_\_\_\_\_ DATE: \_\_\_\_\_  
DEPOSIT: \_\_\_\_\_ TIME: \_\_\_\_\_

VFW Post 6873  
Martin D. Denson  
1049 Veterans Drive  
Abilene, Texas 79605  
(325) 692-1111 Ex: 3

**BINGO HALL, LOUNGE & PAVILION RENTAL AGREEMENT**

Name of Applicant: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_

Phone Numbers: Primary: \_\_\_\_\_ Alternate (cell): \_\_\_\_\_

Business / Organization: \_\_\_\_\_

Type of Event: \_\_\_\_\_

Proposed set-up time: \_\_\_\_\_ Start Time: \_\_\_\_\_ End Time: \_\_\_\_\_

Bartender Requested? YES NO Cash / Bulk Bar? YES NO Keg? YES NO

Do you plan on ordering food through the VFW? YES NO

If Yes, what would you like to order? \_\_\_\_\_

Do you have any special requests? \_\_\_\_\_

## RENTAL RATES

**Bingo Hall:** \$450.00 – If all terms of rental agreement are met and room is cleaned to specifications, you will receive a \$100.00 refund.

***Bingo Hall is not available until after 6:00 p.m. on Saturday and Sunday. After 4:00 p.m. Monday through Friday.***

**TIMES FOR BINGO HALL RENTAL:**

M – F	4:00 P.M. – 12:00 A.M.
Sat	6:00P.M. – 1:00 A.M.
SUN	6:00 P.M. – 12:00 A.M.

**BAR SET UP:** Bartender pay is by contract four (4) hours minimum, plus cleaning and set up. Bartender(s) will be paid a wage of \$8.50 per hour plus tips. One hour of set up and one hour of break down will also be paid by the customer.

**FOOD:** See attached menus.

**LOUNGE AREA:** \$250.00 – if all terms of rental agreement are met and room is cleaned to specifications, you will receive a \$75.00 refund.

**PAVILION:** \$200.00 – If all terms of rental agreement are met and pavilion is cleaned to specifications, you will receive a \$75.00 refund.

**TIMES FOR PAVILION RENTAL:** 7:30 A.M. – 5:00 P.M. & 5:00 P.M. – 12:00 A.M.

**All cleaning refunds are subject to inspection of manager on duty.**

NON-PROFIT ORGANIZATIONS ON AN INDIVIDUAL BASIS

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**BINGO HALL, LOUNGE & PAVILION RENTAL AGREEMENT**

This lease agreement is between VFW Post 6873 and \_\_\_\_\_

A deposit of ½ of the total rental fee will be collected at the time you book the function. We will not reserve your date without a deposit.

Remaining balance will be due on the day of your function. Payments may be made by check or cash.

We must have a ten (10) day notice of cancellation to receive a refund.

The function must be over and the premises vacated by 12:00 a.m. Sunday through Friday and 1:00 a.m. Saturday.

If you are having your function catered or you are bringing in any equipment, it must be removed immediately following the event by your specified time.

Kitchen use is not included with your rental of facilities.

You must clean off all tables and have all furniture moved back into proper location per diagram before your scheduled time is up.

Empty all trash receptacles into dumpsters provided and replace liners.

No glitter or confetti may be used.

No decorations may be stapled to the wall or ceiling.

No candles may be used.

There is absolutely no smoking in the building. There are designated areas at the side and front entrances of the building. Cigarette receptacles are to be used.

Children must be contained to the party area only at all times.

**All alcoholic beverages will be purchased from VFW Post 6873. You may not bring in any outside alcoholic beverages. This is a TABC requirement.**

**All alcoholic beverages will be served by a TABC certified contracted bartender.**

**No alcoholic beverages are allowed outside of the building. If anyone is caught taking alcohol out of the building all guests will be asked to leave the premises with no refund.**

**No alcoholic beverages will be served to anyone under the age of 21. If anyone is caught contributing alcohol to a minor, before or during a function, we will be forced to stop the function and all guests will be asked to leave the premises with no refund.**

The lessee accepts the premises in the condition in which they are at the beginning of this lease and agrees to maintain said premises in the same condition, order, and repair in which they are at the commencement of said term excepting only reasonable wear and tear arising from the use therefore under this agreement, and the lessee shall be liable to the VFW Post 6873.

The lessee assumes all risk for the scheduled event and shall be solely responsible and answerable for all damages, accidents, and injuries to persons and to personal property and hereby covenants agrees to indemnify and keep harmless VFW Post 6873 and its representatives from any claims, suits, losses, damage, or injury to person or property of any kind and nature whether direct or indirect arising out of the operation of this permit or the carelessness, negligence, or improper conduct of the lessee or servant, agent, or employee.

The lessee shall indemnify and save VFW Post 6873 harmless from any and all claims, liability, losses, and causes of actions which may arise out of the operation of the lessee's function under the lease agreement. The lessee shall pay all claims and losses of any nature whatsoever in connection therewith, and shall defend all service in the name of the VFW post 6873 when applicable, and shall pay all cost and judgments which may issue thereon.

VFW Post 6873 will not be responsible for any lost or damaged goods.

The room must be vacated and cleaned by the agreed upon ending time of your event. Please check with the manager on duty no later than your event end time if you would like to receive the cleaning refund.

All changes to your event, food, bar, times, etc. must be done five (5) days prior to event.

Signature: \_\_\_\_\_

Date: \_\_\_\_\_